



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

Office Of The Under Secretary

MEMORANDUM FOR AFSAT/CC

21 Jul 2004

FROM: SAF/IAPX
1080 Air Force Pentagon
Washington DC 20330-1080

SUBJECT: Use of Security Assistance Network (SAN) by Security Assistance Organizations
and International Military Student Officers (IMSOs) (SAF/IAPX #04019)

References:

- a. DSCA Memo, above subject, I-04/000449-P2, 9 Feb 04.
- b. SAF/IAPX Memo #04005), above subject, 26 Apr 04.
- c. Para 11-52 and 11-53, JSAT Reg, 5 Jun 00.
- d. DSCA Memo, above subject I-04/003300-P2, 23 Apr 04.

Reference a. required all SAOs and IMSOs to use the SAN and its components to perform their SA training management functions.

Reference b. forwarded reference a. and requested dissemination of guidance to AF IMSOs for action. In addition, reference b. directed AF IMSOs to use the SAN-IMSO Web to submit the Informational Program (IP) Activities Plan and Quarterly Report of IP Activities (reference c.) when AFSAT determines feasibility and notifies IMSOs. We understand feasibility of using the SAN-IMSO Web for administration of the AF IP has been confirmed. Reference d. expanded use of the SAN-IMSO Web for administration of the IP and is mandatory upon receipt of this memorandum. Request AFSAT disseminate this memorandum to AF IMSOs for immediate action.

SAF/IAPX point of contact is Mrs. Sparkman, DSN 425-8905.

TERRY L. BATES
Deputy Under Secy, Int'l Affairs

//Signed//
Chief, Security Assistance Policy Division

Attachment:
DSCA I-04/0093300-P2, 23 Apr 2004, w/atch

cc: See Distribution



DEFENSE SECURITY COOPERATION AGENCY

WASHINGTON, DC 20301-2800

APR 23 2004

In reply refer to:
I-04/003300-P2

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Use of the Security Assistance Network (DSCA Policy 04-14) [SAMM E-Change 8]

REFERENCE: Use of the Security Assistance Network (SAN) by Security Assistance Officers (SAOs) and International Military Student Officers (IMSOs) (DSCA Policy 04-04)

The referenced policy memorandum mandated that all SAOs and IMSOs use the SAN and its components to perform their assigned security assistance training management functions. This guidance, detailed in the below paragraphs, will be added to the SAMM as SAMM E-Change 8.

ADDED:

C10.10.13. Use of the Security Assistance Network (SAN). The SAN provides the primary interface for the input of data from all SAO and IMSO offices. All SAOs and IMSOs must use the SAN and its components to perform their assigned security assistance training management functions. See Chapter 13 for more information on the SAN and its components.

C10.10.13.1. SAO Use of the SAN. SAOs and SAO Training Managers must use the SAN and its components to perform the following functions: perform regular uploads of data from TMS to the SAN; enter international military student (IMS) arrival information in TMS and upload the information to the SAN; enter the training manager's contact information in TMS and upload the information to the SAN; use TMS to manage the country training program and generate invitational travel orders; use the SAO Web to access training data on-line, view remarks entered by IMSOs and MILDEPs, view current status of IMS, and access training manager information; and, use the SAO Web to submit the Counter Terrorism Fellowship Program (CTFP) Nomination Form.

C10.10.13.2. IMSO Use of the SAN. IMSOs must use the SAN and its components to perform the following functions: use the IMSO Web to retrieve IMS arrival information; provide IMSO point of contact information and detailed location information in the IMSO Web (for downloading by SAOs and viewing in the TMS system); input arrival, convening, and completion reports via the IMSO Web; input Foreign Identification Number (FIN) and other required data entries in the IMSO Web; and, input IP information in the IMSO Web.

The DSCA point of contact for this issue is Ms. Dawn Burke, (703) 601-3864 or e-mail dawn.burke@dsca.mil.

Freda J. Lodge
Director
Policy, Plans and Programs

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HQ AFSPC/XPIP
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Peterson AFB CO 80914-4620
Email: thomas.dickinson@peterson.af.mil
Email: john.tucker@peterson.af.mil

HQ CPSG ESC/DIWP
230 Hall Blvd, Suite 202
San Antonio, TX 78243-7057
Email: henry.morales@lackland.af.mil

SAF/FMBIS
Pentagon, Room 4D223
SAF/FMBIS.workflow@pentagon.af.mil

SAF/GCI
Pentagon, Room 4C941
SAF/GCI.workflow@pentagon.af.mil

SAF/IAPA
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